

## Representative Actions for the Protection of the Collective Interests of Consumers Act 2023 (Prescribed Forms) Regulations 2024

### FORM 1 - APPLICATION FOR DESIGNATION AS A QUALIFIED ENTITY UNDER SECTION 8 OF THE ACT

Applicants are asked to complete all Parts of this form and, unless otherwise stated, to do so in BLOCK CAPITALS.

<b>Part 1</b>	<b>Applicant Details</b>		
<b>Organisation name:</b>			
<b>Organisation Address:</b>			
<b>Eircode/Postcode/Zip code (as appropriate):</b>			
<b>Website:</b>			
<b>Contact No.:</b>		<b>Email:</b>	
<b>Contact name:</b>			
<b>Role of contact:</b>			

<b>Part 2</b>	<b>Specific Requirements of a Qualified Entity</b>		
<p>Q1. Evidence of legal personality:</p> <p style="padding-left: 40px;">(a) Applicants established in Ireland please provide:</p> <p>Companies Registration Office Number (CRN) :</p>	<p>A1(a)</p>		

<p>(b) Applicants established in another Member State please provide:</p> <p>Appropriate Evidence of legal personality:</p> <p>Please see the Guidelines at the end of this Form for further detail.</p>	<p>A1(b)</p>
<p>Q2. Please provide details of 12 months of public activity in the protection of consumer interests in which your organisation has engaged prior to this application.</p> <p>Please see the Guidelines at the end of this Form for examples that may be provided.</p>	
<p>A2.</p>	
<p>Q3. Please explain how the main purpose of the organisation shows a legitimate interest in protecting consumer interests provided for in existing legislation.</p> <p>Please see the Guidelines at the end of this Form for further detail.</p>	
<p>A3.</p>	
<p>Q4. Confirmation of the organisation's non-profit-making character:</p> <p>(a) Applicants established in Ireland, please provide a certified copy of the organisation's most recent Constitution as filed with the Companies Registration Office (CRO)</p> <p>(b) Applicants established in another Member State, please provide a certified copy of the organisation's most recent registered Constitution or equivalent document.</p> <p>Please see the Guidelines at the end of this Form for further detail.</p>	

A4. Please confirm certified copy is attached with your application.

Q5. Please confirm that the organisation is not the subject of insolvency proceedings and has not been declared insolvent.

A5.

Q6. Please confirm the organisation is:

- a) independent,
- b) not influenced by persons other than consumers, and
- c) has established procedures to prevent such influence, as well as to prevent conflicts of interest between itself, its funding providers and the interests of consumers.

A6. Please provide a statement confirming 6a), 6b) and 6c) above.

Q7. Please confirm the organisation makes publicly available in plain language:

- a) information, in particular on its website, that demonstrates that it complies with the matters referred to in each of the sections above in this Form – Part 2 Q1-Q6, and
- b) information about the sources of its funding in general, its organisational, management and membership structure, its statutory purpose (if any) and its activities.

A7. Please see the Guidelines at the end of this Form for further detail

<b>Part 3</b>	<b>Signature and Date</b>
Signature of contact:	
Date:	

**Note:**

This form can be made available in an interactive digital format and completed electronically.

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## Guidelines on completing Part 1 - Application for Designation as a Qualified Entity

### Part 2: Specific Requirements of a Qualified Entity

Q1. Applicants are required to provide evidence of legal personality.

- Applicants established in Ireland are required to provide a Companies Registration Office number (CRN).
- Applicants established in another Member State (MS) should provide evidence of their legal personality as established in accordance with the national law of the relevant MS.

Q2. Examples of supporting documentation on the type of public activity your organisation has engaged in, in the protection of consumer interests over the 12 months prior to this application that will be acceptable include, but are not limited to, the following:

Links to website content, social media content, contribution to public consultations, presentations at relevant conferences, online or hard copy advertisements, published articles, either online or in traditional media mediums such as newspaper, magazines, TV or radio.

Q3. Applicants are required to demonstrate their legitimate interest in protecting consumer interests. A relevant enactment means:

- a European act or a provision of a European act specified in Annex I to the Directive
- an Act of the Oireachtas specified in [Part 1](#) of the *Schedule* or an instrument under such an Act of the Oireachtas
- a provision of an Act of the Oireachtas specified in [Part 2](#) of the *Schedule*
- a statutory instrument specified in [Part 3](#) of the *Schedule*
- a provision of a statutory instrument specified in [Part 4](#) of the *Schedule*

Q4. Applicants are required to attach a certified copy of their most recent Constitution.

- Applicants established in Ireland are required to provide a copy of their most recent Constitution as filed with the Companies Registration Office (CRO) to prove the non-profit making character of the organisation.
- Applicants established in another Member State should provide a copy of their most recent Constitution as filed/registered with their relevant national registration office or equivalent.

Q5. Applicants are required to confirm as requested.

Q6. Applicants are required to confirm as requested.

Q7. Applicants are required to indicate where this information has been made publicly available, for example, with links to relevant information published on the Organisation's website or by other appropriate means.