

Secretary General's Diary September 2014

Monday, 1 September, 2014

13:00 - 14:00 Pre Management Board briefing

16:00 - 17:00 Meeting with CEO and Chairman of IDA

Tuesday, 2 September, 2014

09:30 - 13:00 Management Board

15:00 - 16:00 Meeting with PO, Workplace Relations Unit

Wednesday, 3 September, 2014

08:30 - 10:30 Launch of the Top 250 Exporters Publication

09:10 - 09:30 Pre meeting briefing on Monitoring Committee Action Plan for Jobs

09:30 - 11:00 Monitoring Committee on Action Plan for Jobs

12:30 - 13:00 Meeting with officials regarding Construction Contracts Act

14:30 - 15:15 Meeting with Assistant Secretary of Corporate Services and EU Affairs Division and the Personnel Officer

 Meeting with Assistant Secretary, Competitiveness and Jobs Division

Thursday, 4 September, 2014

09:00 - 10:00 Secretaries General Meeting

10:00 - 10:45 Meeting with CEO and Chairman of IDA

 Meeting with Assistant Secretary, Labour Affairs Division

16:15 - 17:15 Pre Management Board meeting

18:00 - 19:00 Barry O'Leary Retirement Reception

Friday, 5 September, 2014

- All Day - Out of Office

Monday, 8 September, 2014

Secretary General's Diary September 2014

14:10 - 14:30	Pre Management Board briefing
14:30 - 14:45	Meeting with CEO of Enterprise Ireland
15:40 - 16:40	Meeting with Assistant Secretary, Innovation and Investment Division
	Meeting with Assistant Secretary, Strategic Policy Division

Tuesday, 9 September, 2014

10:30 - 13:00	Management Board meeting
---------------	--------------------------

Wednesday, 10 September, 2014

12:00 - 12:15	Meeting with Assistant Secretary, Corporate Services and EU Affairs Division
14:00 - 15:00	Meeting with Minister Nash
20:00 - 23:00	Retirement Dinner for Barry O'Leary

Thursday, 11 September, 2014

09:00 - 09:30	Secretaries General Meeting
09:30 - 10:15	Construction Sector Strategy Implementation Meeting
10:15 - 13:00	Assistant Secretary Networking Meeting

Friday, 12 September, 2014

09:00 - 14:00	IMI Board Meeting followed by AGM and lunch
14:30 - 15:45	Workplace Relations Reform Programme Delivery Group
15:45 - 16:15	Meeting with PO, Workplace Relations Unit
16:45 - 17:15	Meeting with Personnel Officer
18:30 - 22:00	British Ambassador's Summer Party 2014

Monday, 15 September, 2014

Secretary General's Diary September 2014

10:00 - 11:00 Telephone call - industry reputation project interview on behalf of National Dairy Council

14:00 - 14:30 Meeting with Minister Bruton

Tuesday, 16 September, 2014

08:30 - 09:00 Meeting with Chair of the Oireachtas Committee on Jobs, Enterprise and Innovation

09:30 - 13:00 Management Board

14:30 - 15:15 Meeting with the Personnel Officer

16:30 - 17:15 Bilateral with Minister Howlin, Enterprise Ireland and Department officials

Wednesday, 17 September, 2014

10:15 - 10:45 Meeting regarding potential for Fintech

10:50 - 11:05 Meeting with Assistant Secretary, Competitiveness and Jobs Division

11:15 - 12:15 New Ways of Working - briefing with union representatives

15:00 - 16:00 Meeting with Ernst & Young

17:00 - 17:30 Courtesy call from Estonian Ambassador, Mrs Kristi Karelsohn

Thursday, 18 September, 2014

08:30 - 10:00 IFS Strategy Group

09:00 - 10:30 Secretaries General Meeting

09:00 - 11:00 Cabinet Committee on Climate Change and the Green Economy

11:15 - 12:00 Meeting with the Assistant Secretary, Corporate Services and EU Affairs Division

14:00 - 15:45 Ministerial Management Board

16:15 - 17:15 Registrar of the CRO

Secretary General's Diary September 2014

19:15 - 22:00 IBEC Presidents' Dinner

Friday, 19 September, 2014

10:00 - 12:00 NESC Meeting

16:00 - 16:15 Meeting with PO regarding Companies Bill

Monday, 22 September, 2014

11:00 - 12:00 Meeting with Minister Bruton

12:00 - 13:00 Pre Management Board briefing

15:30 - 16:15 Meeting with the Personnel Officer

Tuesday, 23 September, 2014

09:30 - 12:30 Management Board meeting

12:30 - 12:45 Meeting with Assistant Secretary, Labour Affairs Division

12:45 - 13:00 Meeting with Assistant Secretary, Commerce, Consumer and Competition Division

Meeting with Assistant Secretary, Innovation and Investment Division

15:00 - 15:30 Meeting regarding Connect Ireland

15:30 - 16:30 Meeting regarding the National Pension Reserve Fund

18:00 - 20:00 IPA Book Launch 'All Vision and No Change?', Alexander Hotel

Wednesday, 24 September, 2014

09:00 - 10:30 Secretaries General Meeting

09:30 - 10:30 Construction Sector Strategy Implementation Meeting

14:35 Flight to London

Thursday, 25 September, 2014

Secretary General's Diary September 2014

- All Day - Meeting with UK Permanent Secretaries
18:10 Flight to Dublin

Friday, 26 September, 2014

08:30 - 12:30 Management Board meeting off site, UCD Smurfit School
12:30 - 15:30 Presidents Lunch, KBC Bank Ireland
15:40 - 16:00 Registrar of the CRO
16:00 - 17:00 Pre meeting briefing with Minister Bruton

Monday, 29 September, 2014

08:30 - 10:00 Cabinet Committee on Economic Recovery & Jobs
10:00 - 11:00 Cabinet Committee on Construction 2020, Housing, Planning and Mortgage Arrears
12:00 - 12:30 Meeting with the Personnel Officer
14:00 - 15:00 Pre Management Board meeting

Tuesday, 30 September, 2014

09:30 - 13:00 Management Board meeting
13:00 - 14:00 Meeting with Director General, Trade & Promotion Division, Department of Foreign Affairs & Trade
14:00 - 15:00 Meeting with David Skilling, Small Advanced Economies Initiative
16:40 - 17:00 Pre meeting briefing with Minister Bruton
17:00 - 18:00 Meeting with Minister Bruton, CEO of IDA and Assistant Secretary, Innovation and Investment Division
18:00 - 20:00 Reception in honour of the US-Ireland R&D Telecoms workshop and Scientific Cooperation among the US, Ireland and Northern Ireland