

Secretary General's Diary November 2014

Monday, 3 November, 2014

08:15 - 09:15	Personal appointment
10:30 - 11:30	Personal appointment
14:00 - 15:00	Pre Management Board briefing
15:15 - 16:00	Pre meeting briefing for Cabinet Committee on Economic Recovery and Jobs
16:00 - 17:30	Cabinet Committee on Economic Recovery and Jobs

Tuesday, 4 November, 2014

09:30 - 13:00	Management Board meeting
14:00 - 16:00	Meeting with MACs of several Departments - Civil Service Renewal Plan

Wednesday, 5 November, 2014

09:00 - 10:30	Secretaries General Meeting
09:30 - 10:30	Construction Sector Strategy Implementation Meeting
11:00 - 13:00	Meeting with Assistant Secretary with responsibility for Construction Contracts Act and officials from Department of Public Expenditure and Reform
14:30 - 17:30	Bilateral Meeting with Department of Education and Skills
16:30 - 17:30	Meeting with Assistant Secretary, Corporate Services and EU Affairs Division

Thursday, 6 November, 2014

14:30 - 17:00	Cabinet Committee on EU Affairs
18:15 - 22:00	Informal Top level Public Service Forum at IPA

Friday, 7 November, 2014

14:30 - 17:00	Inaugural Civil Service Management Board
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Monday, 10 November, 2014

9.00	Meeting with Minister Bruton
14:00 - 14:30	Pre Management Board briefing
14:30 - 15:30	Meeting with Minister Bruton and Assistant Secretary, Commerce, Consumer and Competition Division
15:30 - 16:30	Meeting with Director with responsibility for Construction Contracts Act and official from Attorney General's Office

Tuesday, 11 November, 2014

08:00 - 09:00	Meeting with Chairman, IDA
09:45 - 13:15	Management Board Meeting
14:00 - 14:30	Welcome address to the Managing People Course
15:00 - 16:00	Meeting with CEO, Enterprise Ireland
16:00 - 16:30	Meeting with Minister Bruton
16:30 - 17:30	Meeting with CEO, NSAI
18:00 - 19:00	Cabinet Committee on Construction 2020, Housing, Planning and Mortgage Arrears
19:00 - 20:00	Cabinet Committee on Economic Infrastructure and Climate Change

Wednesday, 12 November, 2014

12:00 - 13:00	Meeting with Assistant Secretary, Corporate Services and EU Affairs Division
14:30 - 15:30	Meeting with Chairman and Executive Director, Exploration Station

Thursday, 13 November, 2014

08:00 - 10:00	Private appointment
14:10 - 15:10	Flight to London

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19:00 - 23:15 EI Financial Services Networking Dinner, London

Friday, 14 November, 2014

16:30 Return to office

Monday, 17 November, 2014

14:00 - 15:00 Pre Management Board briefing
Clearing PQs

Tuesday, 18 November, 2014

09:30 - 13:00 Management Board meeting
14:30 - 15:30 Meeting with Assistant Secretary Labour Affairs Division
and the Head of Internal Audit Unit
15:30 - 16:30 Meeting with Dominick Chilcott, U.K. Ambassador. Follow
up on Secretary General's meeting in September

Wednesday, 19 November, 2014

07:30 - 09:00 IoD Breakfast Briefing - The Smarter Airport Experience,
National Concert Hall
12:00 - 13:00 Meeting with Niamh Bushnell, Dublin Start Up Commission
and official from the SME Policy Unit
14:00 - 15:00 Meeting with Chief Executive, SFI
Clearing PQs
16:30 - 18:30 The U.S. Embassy at 50 Exhibition, Irish Architectural
Archive

Thursday, 20 November, 2014

09:00 - 10:00 Meeting regarding APJ
11:00 - 12:00 Personal appointment
13:30 - 15:30 Ministerial Management Board

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16:30 - 17:45 Meeting with Assistant Secretary and PO of Competitiveness and Jobs Division

Friday, 21 November, 2014

10:00 - 11:00 Meeting with official from PAS

12:00 - 15:30 Dundalk Institute of Technology Regional Development Centre - 25 Year Celebration, Crown Plaza Hotel, Dundalk

Monday, 24 November, 2014

- All day - Out of Office

Tuesday, 25 November, 2014

09:30 - 13:00 Management Board Meeting

14:00 - 15:00 Meeting with Minister Nash re Construction Contracts

14:00 - 17:30 Programme Delivery Group Workplace Relations Reform

15:30 - 17:30 Confidential Meeting with Minister Bruton and other officials regarding Companies Acts

Wednesday, 26 November, 2014

09:00 - 10:30 Secretaries General Meeting

Thursday, 27 November, 2014

08:30 - 09:30 IFSC Clearing House Group

11:30 - 12:00 Meeting with Assistant Secretary, Indigenous Enterprise Division

12:30 - 15:00 American Chamber of Commerce Thanksgiving Lunch, Four Seasons Hotel

16:15 - 16:30 Meeting with Private Secretary to Minister Bruton

16:30 - 16:50 Meeting with PO ,SME Policy Unit

17:00 - 18:00 Function for retired staff

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Friday, 28 November, 2014

- All Day -

Out of Office