

Secretary General's Diary May 2015

Friday, 1 May, 2015

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| 09:15 - 10:00 | Meeting with Minister Bruton and Assistant Secretary, Labour Affairs Division regarding the Industrial Relations Bill |
| 10:30 - 11:20 | SFA Strategy Review Interview |
| 11:20 - 12:20 | Meeting with Minister Nash and Advisors, Assistant Secretary, Labour Affairs Division |

Monday, 4 May, 2015

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| - All Day - | Public Holiday |
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Tuesday, 5 May, 2015

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| 09:30 - 13:00 | Management Board Meeting |
| 13:00 - 14:00 | Meeting with Minister Bruton and CEO of IDA |
| 19:00 - 22:00 | Dinner hosted by Trinity in honour of Director General of WIPO |

Wednesday, 6 May, 2015

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| 07:15 - 07:45 | Meeting with Minister Bruton, Assistant Secretary Commerce, Consumer and Competition and Director of Corporate Enforcement |
| 09:45 - 12:15 | Easter Rising Commemoration Ceremony, Arbour Hill |
| 15:00 - 15:45 | Meeting with Ernst and Young re Entrepreneur of the Year |
| 15:45 - 16:00 | Pre meeting briefing with PO, Enterprise Initiatives Unit |
| 16:00 - 17:00 | Regional Action Plan for Jobs Project Delivery Group |

Thursday, 7 May, 2015

- All Day - Annual Leave

Friday, 8 May, 2015

- All Day - Annual Leave

Monday, 11 May, 2015

- All Day - Annual Leave

Tuesday, 12 May, 2015

- All Day - Annual Leave

Wednesday, 13 May, 2015

09:00 - 09:30	Secretaries General Meeting
10:00 - 11:30	Shared Services Steering Board
11:30 - 12:00	Meeting with Chair of daa
12:00 - 12:30	Meeting with Director General, SFI
14:30 - 15:00	Telephone call with Chief Executive, IDA
15:00 - 16:00	Meeting with Assistant Secretary, Corporate Services and EU Affairs & Trade Policy Division
16:00 - 17:00	Meeting with Director General, Trade Promotion, Department of Foreign Affairs and Trade and Assistant Secretary, Strategic Policy Division regarding SAEI in Israel

Thursday, 14 May, 2015

09:30 - 14:00	IDA Board
15:15 - 16:00	Meeting with Assistant Secretary, Department of Taoiseach

16:00 - 16:30 Meeting with Personnel Officer

16:30 - 17:00 Meeting with Assistant Secretary, Strategic Policy Division regarding National Competitiveness Council

17:00 - 17:45 Meeting with PO, Office of Science, Technology and Innovation

Friday, 15 May, 2015

08:00 - 10:00 IMI Board Meeting - Governance

10:00 - 12:00 NESC

13:00 - 13:30 Meeting with PO, Inward Investment and North South Policy Unit

14:30 - 15:30 Pre IDC Meeting Briefing

19:00 - 22:00 US-Ireland Research Innovation

Monday, 18 May, 2015

07:45 - 08:20 Meeting with Minister Bruton and Assistant Secretary, Commerce, Consumer and Competition Division

09:30 - 13:00 Management Board Meeting

13:00 - 18:00 TLAC Interviews

Tuesday, 19 May, 2015

08:15 - 14:00 Labour Market Symposium: 19 May 2015

Wednesday, 20 May, 2015

14:30 - 17:30 IDC, new STI Strategy Meeting

Thursday, 21 May, 2015

- 10:15 - 11:45 Meeting with Expert Group on Higher Education Funding - PO, Office of Science, Technology and Innovation and PO, Strategic Policy Division
- 18:30 - 20:00 Presentation in French Embassy to former Secretary General at the Department of Agriculture as Officier du Merite Agricole

Friday, 22 May, 2015

- 09:00 - 10:30 Civil Service Management Board Sub Group on Governance
- 15:00 - 15:30 Meeting with Minister Bruton, Director, Equality Tribunal, and Assistant Secretary, Labour Affairs Division regarding Vesting Day for WRC

Monday, 25 May, 2015

- 10:30 - 11:30 Cabinet Committee on Construction, Housing, Planning and Mortgage Arrears
- 11:30 - 13:00 Cabinet Committee on Economic Infrastructure and Climate Change
- 14:30 - 16:00 Cabinet Committee on Social Policy and Public Service Reform
- 16:15 - 19:00 Iveagh House Lecture - Ban Ki-moon, Secretary General U.N.

Tuesday, 26 May, 2015

- 09:30 - 13:00 Management Board Meeting
- 14:30 - 15:30 Pre Ministerial Management Board meeting with POs from the Innovation and Investment Division
- 18:00 - 20:00 Companies Act 2014, Dublin Castle: Reception for Staff and Stakeholders

Wednesday, 27 May, 2015

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| 09:00 - 10:00 | Secretaries General Meeting |
| 10:00 - 11:00 | Ireland's Best Young Entrepreneur Launch |
| 11:30 - 11:45 | Pre Ministerial Management Board meeting with Assistant Secretary, Indigenous Enterprise Development Division - update on position of regional APJs |
| 12:00 - 13:30 | Ministerial Management Board meeting |
| 14:30 - 16:00 | New Ways of Working Steering Group |
| 16:00 - 17:15 | Meeting with Secretary General, Department of the Environment, Community and Local Government |

Thursday, 28 May, 2015

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| 11:00 - 12:30 | Regional Action Plan for Jobs Project Delivery Group |
| 12:30 - 15:00 | TLAC - Interviews |
| 15:00 - 16:30 | Civil Service Management Board People Steering Group |
| 17:00 - 18:00 | Meeting with Acting Secretary General, Department of Justice and Equality |

Friday, 29 May, 2015

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| 09:00 - 09:15 | Meeting with Assistant Secretary, Strategic Policy Division |
| 09:30 - 11:30 | Civil Service Management Board |
| 12:30 - 14:30 | ISME Annual Lunch |
| 15:45 - 16:15 | Meeting with Registrar, CRO |