

Secretary General's Diary March 2014

Monday, 3 March, 2014

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| 10:30 - 11:15 | Meeting with Minister Bruton |
| 11:45 - 13:00 | Address to PO/AP at Strategic Development and Integration Training - Cohort 1 Module 2: Organisational Change and Culture: Desired cultural elements with the 'New' Department |
| 16:00 - 17:00 | Pre Management Board briefing |

Tuesday, 4 March, 2014

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| 09:00 - 11:30 | Management Board |
| 11:45 - 12:45 | Address to PO/AP at Strategic Development and Integration Training - Cohort 3 Module 2: Organisational Change and Culture: Desired cultural elements with the 'New' Department

Clearance of Oral PQs |
| 16:00 - 17:30 | Irish Airlines Superannuation Scheme Dispute: Department of Transport, Tourism & Sport and Department of Jobs, Enterprise & Innovation, IBEC and ICTU, Expert Panel meeting |

Wednesday, 5 March, 2014

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| 09:00 - 10:30 | Secretaries General Meeting

Meeting with PO, Competitiveness & Climate Change Unit |
| 11:45 - 12:45 | Address to PO/AP at Strategic Development and Integration Training - Cohort 4 Module 2: Organisational Change and Culture: Desired cultural elements with the 'New' Department

Clearance of Oral PQs |

Thursday, 6 March, 2014

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| 08:30 - 10:30 | Opening Remarks at the Department's Seminar on Services Directive, Dublin Castle |
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| 11:45 - 13:00 | Address to PO/AP at Strategic Development and Integration Training - Cohort 5 Module 2: Organisational Change and Culture: Desired cultural elements within the 'New' Department |
| 15:00 - 16:00 | Meeting with the Assistant Secretary of Corporate Services and EU Affairs Division |
| 17:00 - 18:00 | Meeting with Minister Bruton and officials from the Labour Affairs Division |

Friday, 7 March, 2014

Oral PQs

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| 10:30 - 11:30 | Meeting with Assistant Secretary, Department of Transport, Tourism and Sport |
| 11:45 - 12:45 | Address to PO/AP at Strategic Development and Integration Training - Cohort 2 Module 2: Organisational Change and Culture: Desired cultural elements with the 'New' Department |

Monday, 10 March, 2014

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| | Telephone call with Director General, Department of Foreign Affairs and Trade |
| 15:30 - 16:30 | Pre Management Board briefing |
| 17:00 - 18:00 | Meeting with the Assistant Secretary of Corporate Services and EU Affairs Division and Personnel Officer |
| 18:00 - 19:00 | Attending the Cunningham Medal presentation to Mr Patrick Honohan |

Tuesday, 11 March, 2014

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| 09:30 - 13:00 | Management Board Meeting |
| 12:00 - 17:00 | Forfás Board and Audit Committee |
| 17:00 - 18:00 | IMI Strategy Meeting |

Wednesday, 12 March, 2014

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| 09:20 - 09:30 | Pre Forfás Meeting with Department officials |
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09:30 - 11:00	Forfás Integration Implementation Team Meeting
12:45 - 14:30	Meeting with the General Secretary of the AHCPs
14:30 - 15:30	Meeting with the Assistant Secretary of the Commerce, Consumer and Competition Division and PO of the Companies Registration Office
16:00 - 17:00	Meeting with the Assistant Secretary of the Competitiveness and Jobs Division and the Chief Executive of Enterprise Ireland

Thursday, 13 March, 2014

Friday, 14 March, 2014

- All Day -	Out of Office
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Monday, 17 March, 2014

- All Day -	St. Patrick's Day
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Tuesday, 18 March, 2014

11:00 - 11:30	Meeting with Assistant Secretary in the Department of Finance
14:15 - 14:30	Pre meeting briefing - Higher Education Authority with Department officials
14:30 - 16:30	Meeting with Higher Education Authority

Wednesday, 19 March, 2014

10:00 - 11:00	Review of CRO/ICT Strategy
11:30 - 12:00	Meeting with Assistant Secretary, Competitiveness and Jobs Division
14:30 - 15:30	Meeting with Assistant Secretary, Corporate Services and EU Affairs and Trade Division
16:00 - 17:00	Telephone Call with Director in PwC

Thursday, 20 March, 2014

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| 16:00 - 17:00 | Meeting with Chief Executive of Forfás regarding Forfás integration |
| 17:30 - 20:30 | Retirement of former Secretary General of Department of Environment, Community and Local Government |

Friday, 21 March, 2014

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| - All Day - | Out of Office |
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Monday, 24 March, 2014

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| 08:45 - 12:30 | National Risk Assessment Seminar, Department of the Taoiseach |
| | Meeting regarding Industrial Relations Issues |

Tuesday, 25 March, 2014

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| 07:30 - 09:30 | Breakfast briefing - IBEC - 'An Ireland that works' |
| 10:45 - 12:00 | Address to PO/AP at Strategic Development and Integration Training - Cohort 1 Module 3: Team Building for Delivery |

Wednesday, 26 March, 2014

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| 09:00 - 10:30 | Secretaries General Meeting |
| 11:00 - 13:30 | Meeting of Programme Delivery Group - Workplace Relations Reform |
| 12:30 - 14:30 | IIEA - Private Foundation Members Luncheon |
| 15:00 - 16:00 | Meeting with officials from the Finance Unit regarding Appropriation Accounts |

Thursday, 27 March, 2014

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| | Meeting with officials regarding Forfás legislation |
| 12:30 - 13:30 | Meeting with Chair of the Audit Committee |
| 14:30 - 14:45 | Telephone call to Public Appointments Service |

15:30 - 16:30 Meeting with the Head of Banking Policy in Financial Services Division, Department of Finance

Friday, 28 March, 2014

10:30 - 11:30 Meeting with Public Appointments Service & PwC regarding appointment of CEO to IDA

12:00 - 12:30 Meeting with staff of Finance Unit - Sign Appropriation Accounts

16:30 - 17:00 Pre meeting - Cabinet Committee on Pathways to Work

18:30 - 22:30 Business Leaders' Dinner - PricewaterhouseCoopers

Monday, 31 March, 2014

08:30 - 10:00 Cabinet Committee on Economic Recovery and Jobs

10:00 - 11:30 Cabinet Committee on Pathways to Work

11:30 - 13:00 Cabinet Committee on Economic Infrastructure

16:30 - 18:00 Irish Airlines Superannuation Scheme Dispute: Department of Transport, Tourism & Sport and Department of Jobs, Enterprise & Innovation, IBEC and ICTU, Expert Panel meeting

17:30 - 19:00 Cabinet Committee for Mortgage Arrears and Credit Availability