

Secretary General's Diary June 2013

	Monday, 3rd June, 2013
- All Day -	Public Holiday

	Tuesday, 4th June, 2013
11:00 - 12:00	Ukrainian Ambassador
13:00 - 14:15	Meeting with the Minister and AIB
16:00 - 17:30	Assistant Secretary, Commerce, Consumer & Competition Division, CEO & Manager of Forfas

	Wednesday, 5th June, 2013
15:00 - 16:00	Meeting regarding CEO of EI Jobs Spec

	Thursday, 6th June, 2013
09:00 - 10:30	Secretaries General Meeting
11:30 - 12:30	Dublin Aerospace
15:00 - 16:30	Assistant Secretary, Corporate Services, EU Affairs and Trade Policy Division

	Friday, 7th June, 2013
09:30 - 10:00	Call with Chief Executive of IDA
14:00 - 16:00	Inter Agency Meeting, Belfast

	Monday, 10th June, 2013
12:30 - 14:00	Former Director, Workplace Relations
14:00 - 15:30	Forfas and Assistant Secretary, Corporate Services, EU Affairs and Trade Policy Division
14:30 - 16:00	Minister Bruton briefing on Estimates
17:30 - 20:00	SFI Retirement Reception

	Tuesday, 11th June, 2013
10:00 - 11:00	Assistant Secretary, Corporate Services, EU Affairs and Trade Policy Division and PO, Management Support Unit re outstanding FOI cases and observations on the Bill
11:00 - 11:30	AP, Competitiveness Unit re Forfas Implementation
12:00 - 18:00	Forfas Audit and Board Meeting

	Wednesday, 12th June, 2013
09:00 - 10:30	Secretaries General Meeting
11:45 - 12:15	Minister Perry

	Thursday, 13th June, 2013
15:30 - 16:30	Forfas Implementation Team
19:00 - 23:30	European Research Area Committee Reception and Dinner

	Friday, 14th June, 2013
08:00 - 09:00	Cabinet Committee on EU Affairs
09:00 - 13:00	Management Board

	Monday, 17th June, 2013
12:00 - 13:30	Assistant Secretary, Innovation and Investment Division
14:10 - 14:30	PO, Inward Investment & North South Unit re NewCo Steering Group
14:30 - 16:30	NewCo Steering Group
17:15 - 18:15	Small Advanced Economics Initiative
19:00 - 21:30	Dinner with New Zealand delegation

	Tuesday, 18th June, 2013
09:00 - 10:00	IBEC and Forfas re Cost Competitiveness of Energy-Intensive Industry in Ireland
17:00 - 18:00	CEO of Enterprise Ireland
19:00	Government Meeting

	Wednesday, 19th June, 2013
09:0 - 10:30	IMI Board Meeting
11:30 - 12:30	Ministerial Announcement of Early Exemplars - National Energy Service Framework
16:30 - 19:00	Euronano Forum (EU Presidency Event) Presentation to Prizewinner of Intel Business Challenge Europe student competition

	Thursday, 20th June, 2013
09:00 - 09:30	Secretaries General Meeting
09:30 - 10:30	Monitoring Committee on APJ
11:15	CEO, Forfas re Medium Term Economic Strategy
11:15 - 11:30	Head of Economic Analysis, Competitiveness, Infrastructure, Tax and Finance Unit, Forfas
11:30 - 12:30	Conference Call re World Economic Forum including Head of Economic Analysis, Competitiveness, Infrastructure, Tax and Finance Unit, Forfas
12:15 - 13:15	Estimates

	Friday, 21st June, 2013
10:00 - 12:00	NESC

15:15 - 16:45	Assistant Secretary Innovation & Investment Division, D/JEI & Forfas
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	Monday, 24th June, 2013
08:30 - 10:00	Cabinet Committee on Economic Infrastructure
10:00 - 11:30	Meeting with Minister Bruton
13:00 - 14:00	Personal Appointment
15:00 - 16:00	Personnel Officer, D/JEI
16:30 - 17:00	Principal Officer, Finance Unit, D/JEI
17:00 - 17:30	Pre meeting briefing with Minister, PO from Competitiveness Unit and CEO of Forfas
17:30 - 19:00	Cabinet Committee on Economic Recovery and Jobs
18:45 - 19:45	Cabinet Committee on Pathways to Work

	Tuesday, 25th June, 2013
10:00 - 12:00	Meeting to discuss Workplace Relations Commission
14:00 - 15:00	Meeting with Minister Bruton
15:30 - 16:30	Meeting to discuss outstanding FOI cases

	Wednesday, 26th June, 2013
09:00 - 10:30	Secretaries General Meeting
10:30 - 11:30	Monitoring Committee on APJ and meeting with Industrial Partners
14:30 - 15:00	Assistant Secretary, Corporate Services, EU Affairs and Trade Policy Division and Assistant Principal of FOI Unit
15:00 - 17:00	Ministerial Management Board Meeting

	Friday, 28th June, 2013
09:00 - 13:00	Management Board Meeting
14:30 - 14:45	Call with incoming Chair of Enterprise Ireland