

Secretary General's Diary July 2015

Wednesday, 1 July, 2015

09:00 - 10:30	Secretaries General Meeting
09:00 - 11:00	Blackstone Charitable Foundation event, Trinity College
11:30 - 12:30	Meeting with Assistant Secretary re expression of interest vacancy
14:30 - 15:15	Pre SSTI Consultative Forum Meeting

Thursday, 2 July, 2015

08:15 - 11:00	SPS event on Civil Service Renewal Actions, Iveagh House
11:00 - 12:00	Meeting with Assistant Secretary re expression of interest vacancy
14:15 - 14:30	Meeting with Assistant Secretary, Corporate Services and EU Affairs & Trade Policy Division
17:30 - 18:30	Retirement function - Private

Friday, 3 July, 2015

09:30 - 10:00	Meeting with FOI Officer
10:00 - 10:30	Meeting with CEO, PAS
10:30 - 11:30	Meeting with Ibec Telecommunications and Internet Federation
12:30 - 15:30	American Chamber of Commerce Ireland Independence Day Lunch
17:00 - 20:00	US Independence Day – Reception in US Ambassador's Residence

Monday, 6 July, 2015

09:30 - 09:45	Telephone call with Shared Services Transformation Manager,
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Department of Public Expenditure and Reform

Tuesday, 7 July, 2015

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| 09:30 - 13:00 | Management Board Meeting |
| 14:00 - 14:30 | Pre meeting briefing with Assistant Secretary, Indigenous Enterprise Development Division and PO Enterprise Initiatives Unit re Regional APJ |
| 14:30 - 16:00 | Action Plan for Jobs Regional: Programme Delivery Group |

Wednesday, 8 July, 2015

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| 09:00 - 18:00 | National Consultation on new Strategy for Science, Technology and Innovation, Farmleigh |
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Thursday, 9 July, 2015

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| 10:00 - 13:00 | IDA Board - Dublin |
| 14:00 - 15:30 | Cork Development Forum |

Friday, 10 July, 2015

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| 08:00 - 10:00 | IMI Board meeting |
| 11:15 - 12:00 | Pre meeting briefing with Office of Science, Technology and Innovation re IDC on STI meeting |
| 15:00 - 16:00 | Meeting with PIAB |
| 16:45 - 17:15 | Meeting with PO, Management Support unit and FOI Officer |
| 19:00 - 22:00 | Annual Law Society Dinner |

Monday, 13 July, 2015

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| 13:15 - 19:15 | TLAC - Interviews |
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Tuesday, 14 July, 2015

09:30 - 13:00	Management Board Meeting
14:00 - 16:00	IDC on STI
16:30 - 17:00	Meeting with Minister Bruton and Assistant Secretary, Labour Affairs Division

Wednesday, 15 July, 2015

09:15 - 09:45	Meeting with PO, Inward Investment and North/South Unit re Manufacturing Guide
10:00 - 11:30	Shared Services Steering Board
11:30 - 13:00	Meeting with staff member regarding research for Masters
14:00 - 15:00	Meeting re Action 10, Civil Service Renewal Plan
15:00 - 16:00	Meeting with Assistant Secretary, Labour Affairs Division re PMDS
16:00 - 17:00	Meeting with Minister Bruton, Assistant Secretaries, Indigenous Enterprise Development Division and Strategic Policy Division & POs re APJ & 3rd Competitive Call

Thursday, 16 July, 2015

- All Day -	National Economic Dialogue, Dublin Castle
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Friday, 17 July, 2015

08:30 - 14:00	National Economic Dialogue, Dublin Castle
15:00 - 16:30	Meeting with Assistant Secretary, Indigenous Enterprise Development Division re PMDS

Monday, 20 July, 2015

09:00 - 10:00	Personal Appointment
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13:00 - 19:00 TLAC - Interviews

Tuesday, 21 July, 2015

09:15 - 09:30 Telephone call with Secretary General, Department of Education and Skills

09:30 - 10:45 Management Board Meeting

13:00 - 14:30 Meeting with Director Financial Services Ireland ibec

15:00 - 16:15 Meeting with Assistant Secretary, Strategic Policy Division re PMDS

Wednesday, 22 July, 2015

11:00 - 13:00 TLAC - Shortlisting

15:15 - 17:15 Meeting with Assistant Secretary, Corporate Services and EU Affairs & Trade Policy Division and Personnel Officer

Thursday, 23 July, 2015

09:00 - 10:30 Secretaries General Meeting

11:30 - 13:30 TLAC - Shortlisting

15:30 - 16:00 Meeting with Assistant Secretary, Strategic Policy Division re ERSI

16:15 - 16:45 Telephone Call with CEO, PAS

19:00 - 22:00 Chairman's Dinner - Bar Council

Friday, 24 July, 2015

- All Day - Annual leave

Monday, 27 July, 2015

09:45 - 10:45	Meeting with Assistant Secretary, Innovation and Investment Division
12:00 - 13:00	Private Appointment
13:00 - 19:00	TLAC - Interviews

Tuesday, 28 July, 2015

- All Day -	Personal Appointment
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Wednesday, 29 July, 2015

10:00 - 11:00	IDA Assessment Panel Teleconference
12:00 - 13:00	Meeting with Chief State Solicitor
14:00 - 16:15	Management Board Meeting
16:30 - 17:15	Meeting with Minister Nash

Thursday, 30 July, 2015

10:00 - 10:45	Meeting with PO, Company Law
11:00 - 11:30	Telephone call with Personnel Officer
11:30 - 12:00	Meeting with Assistant Secretary, Indigenous Enterprise Development Division
14:30 - 15:30	Meeting with Ernst and Young regarding Entrepreneur of the Year

Friday, 31 July, 2015

09:30 - 11:20	Meeting with Secretary General, Department of Social Protection, CEO of IDA and OPW Officials regarding accommodation issues
11:25 - 12:30	Meeting with CCPC Officials, PO & AP, Competition and Consumer Policy Unit, Personnel Officer

14:00 - 15:30	Ministerial Management Board Meeting
16:15 - 16:45	Meeting with PO, Inward Investment and North/South Unit