

Secretary General's Diary February 2015

Monday, 2 February, 2015

- All Day - PO Interviews All Day - 7 Candidates

Tuesday, 3 February, 2015

09:30 - 11:30 Management Board Meeting
14:00 - 18:00 PO Interviews - 4 candidates
18:00 - 19:00 IMI Board Meeting (by telephone)

Wednesday, 4 February, 2015

09:00 - 10:30 Secretaries General Meeting
11:30 - 17:30 PO Interviews - 5 candidates

Thursday, 5 February, 2015

08:00 - 10:00 Launch of 'stateboards.ie', Public Appointments Service
11:00 - 11:45 Regional APJ Programme Delivery Group
11:45 - 12:00 Pre meeting briefing with PO from Inward Investment and North South Unit and PO from Industrial Relations Unit
12:00 - 13:30 Meeting with IDA Company
15:30 - 17:30 Meeting with Assistant Secretary, Corporate Services and EU Affairs Division
19:00 - 20:00 Irish Turkish Business Association Meeting

Friday, 6 February, 2015

09:30 - 11:00 Meeting with the Assistant Secretary, Commerce, Consumer and Competition Division
11:30 - 13:00 Meeting with Secretaries General, D/Communications, Energy and Natural Resources and D/Finance regarding Action 3 under item 3.1 of the Civil Service Renewal Plan

15:00 - 17:30	Train from Dublin to Cork
18:30 - 22:00	Cork Chamber Annual Dinner, City Hall Cork

Saturday, 10 February, 2015

11:20 - 14:30	Train from Cork to Dublin
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Monday, 9 February, 2015

09:00 - 12:30	Shortlisting for Deputy Chair of the Labour Court
13:00 - 15:00	TLAC Meeting
15:30 - 17:30	Checking Oral PQs

Tuesday, 10 February, 2015

09:30 - 13:00	Management Board Meeting
13:00 - 14:30	Personal appointment
15:30 - 17:30	Civil Service Management Board Governance Group

Wednesday, 11 February, 2015

09:00 - 10:00	Launch of Government's Regional APJ, Croke Park
11:00 - 12:00	Meeting of the Construction Strategy Implementation Group
11:30 - 13:00	Meeting with Assistant Secretary, Indigenous Enterprise Development Division
13:15 - 14:15	Personal Appointment
14:30 - 15:30	Meeting with Assistant Secretary, Labour Affairs Division

Thursday, 12 February, 2015

11:00 - 13:00	Civil Service Renewal Plan - Town Hall Meeting - Kilkenny
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Friday, 13 February, 2015

10:00 - 11:00	Briefing Minister Bruton ahead of Select Committee on 17th February
11:00 - 12:45	Civil Service Management Board People Sub Group
14:30 - 14:45	Meeting with AP, Co-Operative Legislation Unit
14:45 - 15:30	Meeting with Director, Construction Contracts Adjudication Service
16:30 - 17:30	Meeting with Assistant Secretary, Corporate Services and EU Affairs Division and Personnel Officer regarding staffing and pay

Monday, 16 February, 2015

10:30 - 11:30	Launch of actionplanforjobs.ie
11:30 - 20:00	TLAC

Tuesday, 17 February, 2015

09:30 - 12:00	Management Board Meeting
12:00 - 13:00	Meeting with Secretary General and PO, D/Environment, Community and Local Government to discuss Regional APJ
14:30 - 15:30	Meeting with Assistant Secretary, Innovation & Investment Division, PO & AP Inward Investment and North South Unit & Legal Advisor
15:30 - 17:30	TLAC

Wednesday, 18 February, 2015

09:00 - 10:30	Secretaries General Meeting
11:00 - 12:00	Advisory Group on Public Service Reform
14:00 - 14:30	Meeting with Minister Bruton in advance of Ministerial Management Board meeting
14:30 - 16:30	New Ways of Working Steering Group

16:45 - 17:45 Meeting regarding the IASS: Depts Transport, Tourism & Sport and Jobs, Enterprise & Innovation

Thursday, 19 February, 2015

09:00 - 11:30 Ministerial Management Board

11:30 onwards Annual Leave

Friday, 20 February, 2015

- All day - Annual Leave

Monday, 23 February, 2015

10:30 - 11:45 Cabinet Committee on Economic Recovery and Jobs

11:45 - 12:45 Cabinet Committee on Economic Infrastructure and Climate Change

14:00 - 16:30 Management Board Meeting

16:45 - 17:45 Meeting with Assistant Secretary, Innovation and Investment Division

Tuesday, 24 February, 2015

08:30 - 16:30 Preliminary Interviews for Deputy Chair of the Labour Court

Wednesday, 25 February, 2015

09:15 - 18:45 Preliminary Interviews for Deputy Chair of the Labour Court

Thursday, 26 February, 2015

10:00 - 11:00 EY Entrepreneur of the Year Team

11:00 - 11:30 Meeting with Chargé d'Affairs, US Embassy and PO, Intellectual Property Unit

11:45 - 12:30 Meeting with AP, SME Policy Unit

13:00 - 14:30 Personal Appointment

14:30 - 14:45	Meeting with Assistant Secretary, Innovation and Investment Division
15:00 - 16:30	Meeting with Secretaries General, D/Communications, Energy and Natural Resources and D/Finance regarding Action 3 under item 3.1 of the Civil Service Renewal Plan
17:00 - 18:00	Meeting with AP, ICT Unit
18:15 - 19:15	Edward Phelan Lecture, RCSI

Friday, 27 February, 2015

08:00 - 09:30	IMI Board Meeting
09:30 - 11:30	Civil Service Management Board
12:00 - 13:00	Meeting with AP, Intellectual Property Unit
13:45 - 14:00	Pre meeting briefing with Assistant Secretary, Commerce, Consumer & Competition and Personnel Officer
14:00 - 15:00	Meeting with Chair of PIAB and Assistant Secretary, Commerce, Consumer & Competition
15:00 - 16:00	Meeting with AP, Finance Unit
16:00 - 17:00	Meeting with AP, State Aid Unit