



An Roinn Fiontar,
Turasóireachta agus Fostaíochta
Department of Enterprise,
Tourism and Employment

Climate Action Roadmap 2025

October 2025

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1. Secretary General's Introduction



Ireland is increasingly experiencing the adverse effects of climate change, including more frequent and severe extreme weather events, which impose significant costs on individuals, communities, and businesses. Decarbonisation therefore represents not only an environmental imperative but also an economic necessity.

Government is committed to reducing Ireland's greenhouse gas emissions by 51% by 2030, and to achieve net-zero emissions no later than 2050. These targets are central to Ireland's climate policy and reflect the scale and urgency of the climate challenge. The Public Sector Climate Action Mandate as set out in the Climate Action Plan 2025 outlines the climate action objectives for public bodies. These include ambitious targets for energy efficiency, emissions reduction, and the integration of sustainability principles into decision-making and service delivery.

This Department plays a key role under the Climate Action Plan. In 2024 we operationalised a suite of targeted initiatives to support decarbonisation across industry sectors. The Green Transition Fund allocated €11.4 million to 212 projects, enabling businesses to plan and invest in sustainable practices. The publication of Powering Prosperity – Ireland's Offshore Wind Industrial Strategy marked a pivotal step in positioning Ireland as a global leader in renewable energy. Enterprise Ireland and IDA Ireland worked with businesses to progress decarbonisation plans and the Department's new €300 million Environmental Aid Scheme allowing the agencies to accelerate decarbonising investments by these businesses, with €28.8 million and €28.5 million environmental aid allocated by Enterprise Ireland and IDA Ireland respectively in 2024. The Department has also been working on a range of industry abatement actions under the Climate Action Plan.

Despite an increase in emissions in 2024 due to increased energy usage arising from weather conditions and a growing staff compliment, the Department has reduced emissions by 47% relative to the baseline year. The Department has achieved energy efficiencies of 62% to the end of 2024 ahead of the 2040 target of 50%. Led by our Climate and Sustainability Champion, Assistant Secretary Harry Lester, this Climate Action Roadmap 2025 sets out how we have been reducing emissions over a period of time and also our commitment to achieving our decarbonisation and sustainability targets into the future.

Declan Hughes

Secretary General

2. Our Climate Action Achievements

In recent years the Department has delivered significant climate action actions across five thematic areas:

1. Energy



- Reduced temperature settings for heating systems.
- Installation of LED and motion sensor lighting to reduce electricity usage.
- Utilisation of combination Photocopier/printers.
- Installation of two vehicle charging points in Kildare St courtyard.
- Refurbishment of 59 Dawson Street building insulation in 2025.

2. Waste Management



- Increased amount of segregated bio-degradable waste by 30% from 2022.
- Decreased “general” waste amounts generated by 25% from 2022 levels.
- Significant reduction on hardcopy paper/files by increasing digitisation.
- Discontinuation of single use cutlery.
- Facilitation of expanded Battery recycling level with WEEE Ireland
- Expanding partnership with Dublin Simon Community for Re-Turn products.
- Switch to recycled paper.

3. Water (usage/conservation)



- Installation of water logging kit, timing adjustments and optimisation of water flush systems in our WCs across various buildings.
- 75% reduction in the number of electrically powered water coolers and replacement of same with filtered water systems.
- Participation in the “Reduce Your Use” campaign – winter 2023/24.
- Installation of sensor operated faucets in Kildare Street restrooms.

4. Green life/ecology



- Awarded Silver Medal National Transport Authority’s Smarter Travel Mark.
- Promotion and partaking in Smarter Travel Mark walking and cycling promotion programmes.
- Enhanced access to facilities to support staff wishing to cycle
- Expansion of plant presence throughout Departmental buildings and encouragement of staff owned plant development.
- Supporting native Irish honeybees (*Apis Mellifera Mellifera*) by the installation of two beehives on roof of Kildare Street building.

5. Information and Awareness

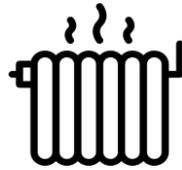


- Access to “Green” awareness webinars; information sessions and training for staff on energy efficiency, wider climate action related issues.
- Dedicated Green Team and focused Climate and Sustainability Events .
- Continued participation in the OPW’s *OptimisingPower@Work* Programme and delivery of dedicated events.
- Climate Programmes Unit established to accelerate decarbonisation of industry and to drive sustainability among the wider enterprise base.

3. Our Climate Performance 2024



Electricity emissions
61.1% below baseline



Thermal emissions
15.7% below baseline



Energy-related CO2 emissions
47% below baseline



Energy efficiency
61.8% below baseline



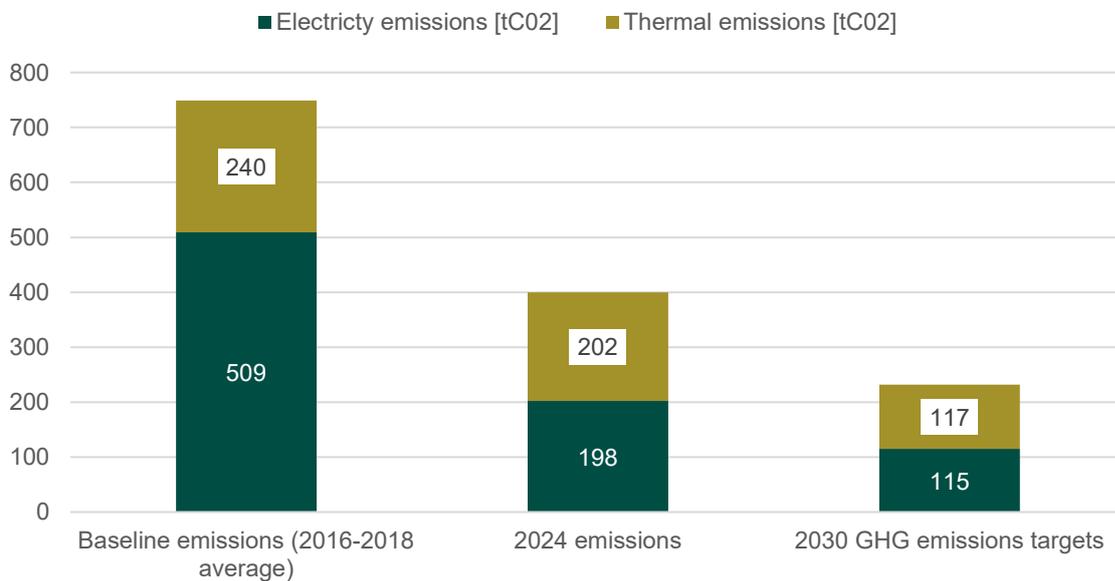
Total energy consumption estimated 2,646,486 kWh

4. Our Targets

Every public sector organisation has two emissions reduction targets for 2030. The first target is a 51% reduction in energy-related greenhouse gas (GHG) emissions. The second target is a 51% reduction in thermal (heating and transport) related greenhouse gas emissions. Both are calculated on the basis of absolute reductions in emissions from an organisation's greenhouse gas baseline period, i.e., there is no adjustment for changes in activity levels, service levels or demographics. The baseline period for both emissions targets is 2016-2018 (average). The Department's progress is tracked through the Sustainable Energy Authority of Ireland SEAI Monitoring & Reporting performance measurement system.

In recent years, the Department's energy related Green House Gas (GHG) emissions have been on a downward trajectory relative to the baseline year (2016-2018). Chart 1 shows the Department's overall emissions have fallen from approximately 749 t CO₂ in the baseline year to 400 tCO₂ in 2024, representing a 47% total decrease. This decrease places the Department within the top 20% best performing public sector organisations. The latest data available from SEAI shows the Department represents one percent share of the total final energy consumption by Government Departments.

Chart 1 DE TE progress to 2030 emissions targets



Source: SEAI M&R performance measurement system

With respect to the total emissions target, year on year, the Department's total emissions increased by 8% from 369tCO₂ to 400 tCO₂.. Electricity related emissions increased by 2% with

thermal emissions increasing by 17%. The Department's energy usage for 2024 is broken down per building as follows 23 Kildare Street accounts for 54% of total energy usage; Earlsfort Centre accounted for 31%, 59 Dawson Street, accounted for 7% of energy usage. The remaining energy usage is attributable to the Intellectual Property Office of Ireland (IPOI) located in a shared premises at Government Offices, Hebron Road, Kilkenny. The IPOI was 8% of the Department's energy usage in 2024. In terms of the Department's total energy consumption, grid electricity accounted for 40.7 % of total energy consumption in 2024. As regards thermal energy consumption, 91% was sourced from fossil fuels and 9% from renewable energy sources. Staff numbers in the Department increased by approximately 10% between 2023 and 2024 without any increase in the accommodation footprint, therefore the GHG emission per DETE employee has reduced in 2024 from 609.2 kg per annum to 590.0 kg per annum of CO₂.

To meet our total 2030 emissions target, based on 2024 levels, the Department will need to reduce total emissions by a further 168 t CO₂. In this regard, the Department will need to continue to seek energy efficiencies, primarily through reducing our accommodation footprint.

The second emissions target is a 51% reduction in thermal (heating and transport) related greenhouse gas emissions. Thermal energy now represents 49.5% of the Department's emissions and this is due to improvements in the GHG emissions from electricity generation but also increases in the amount of fossil fuel used in the thermal energy used by the Department. The Department's thermal emissions in 2024 were 198 tCO₂ a reduction of 42 tCO₂ (17.5%) relative to the baseline year. To meet our 2030 emissions target, based on 2024 levels, the Department will need to reduce total emissions by a further 81 tCO₂. It is likely that the longer hours of heating operation due to the severity of the cold winter weather and the lack of biomass boilers from Government Buildings created the situation where the Department's GHG emissions increased in 2024.

The Department's third target is to increase the improvement in energy efficiency from the 33% target in 2020 to 50% by 2030. As of 2024, the Department has delivered 64.8% in energy savings since the baseline year (2006-2008) more than the initial 33% target set for public bodies. In terms of energy efficiency, the Department needs to continue to look to make marginal gains but it ultimately does not have competency in full asset building retrofit or competence for new buildings designed for the latest building standards Upkeep and maintenance of the buildings is dependent on assistance from, and in certain instances the approval of, the OPW.

Section 15(1) of the Climate Action and Low Carbon Act 2021 requires Public Bodies to update their Climate Action Roadmaps annually and within six (6) months of the publication by the Government of the annual Climate Action Plan. The Department's second Climate Action Roadmap was published on August 2024. This Roadmap, published in October 2025, is also available on our website.

DETE Office buildings performance

Data from the OPW's OptimisingPower@Work (OP@W) energy programme shows that as of December 2024 energy consumption in the Kildare Street building which accounts for 54% of our energy usage has reduced by 43% since the building joined OP@W in 2009. This saving compares to the 25% average energy savings reported for all Government buildings in the campaign. Annual electricity consumption in Kildare St has reduced by 26% since 2009, from 730,879 kWh per annum to 538,533 kWh per annum. Annual gas consumption in the building has reduced by 50% from 1,742,074 kWh per annum to 877,179 kWh per annum. A basic comparison with the OP@W base year (2009) shows carbon emissions for the twelve months January to December 2024 have reduced by 42.8% and a month-to-month comparison December 2009 to December 2024 shows a 42% (27 tonnes) reduction in Carbon Emission levels.

The Department's offices at Earlsfort Centre, Earlsfort Terrace Dublin 2, are leased by the OPW on behalf of the Department and account for 31% of our energy use. The data shows that energy consumption in Earlsfort has reduced by 44% since 2012. The total annual consumption of energy has decreased from 818,055 kWh to 460,709 kWh. Annual electricity consumption in Earlsfort has reduced by 40% since 2012 to 233,640 kWh. Gas consumption on site has reduced overall by 47% to 227,069 kWh. A comparison to the base year of 2012 shows carbon emissions related to the Earlsfort Building have reduced by 43%. and a month-to-month comparison for December 2012 to December 2024 shows a 41% lower (9 tonnes) reduction in Carbon Emission levels.

The other building occupied by the "core" Department (i.e., not our Offices) is 59 Dawson Street, Dublin 2 which accounts for 9% of energy usage. OPW data shows energy consumption for the Dawson St. building has reduced by 35% since joining the OptimisingPower@Work campaign in 2007. Since that date electricity consumption has reduced by 48% to 43,440 kWh with gas consumption on site reduced by 21% to 57,600 kWh. A comparison to the base year of 2007 shows carbon emissions related to Dawson Street have reduced by 38% and a month-to-month comparison December 2007 to December 2024 shows a 48% lower (2 tonnes) reduction in Carbon Emission levels.

The Department's Roadmap also includes the Intellectual Property Office of Ireland (IPOI) in Kilkenny. OPW data shows energy consumption for the IPOI has reduced by 52% since 2008. Since that date electricity consumption has reduced by 65% to 300,314 kWh (67,860.96 kWh – IPOI) with gas consumption on site reduced by 7% to 246,906 kWh. (55,800.76 kWh – IPOI) to the end of 2024. A comparison to the base year of 2008 shows carbon emissions related to the Kilkenny building have reduced overall by 58% to and a month-to-month comparison December

2008 to December 2024 shows a 54% lower (17 tonnes (3.8 tonnes – IPOI)) reduction in Carbon Emission levels.

Gap to Targets

The charts below outline the possible scenarios based on M&R data of how the Department could achieve its GHG emission targets.

Chart 2 2030 fossil CO2 target | modelled scenario

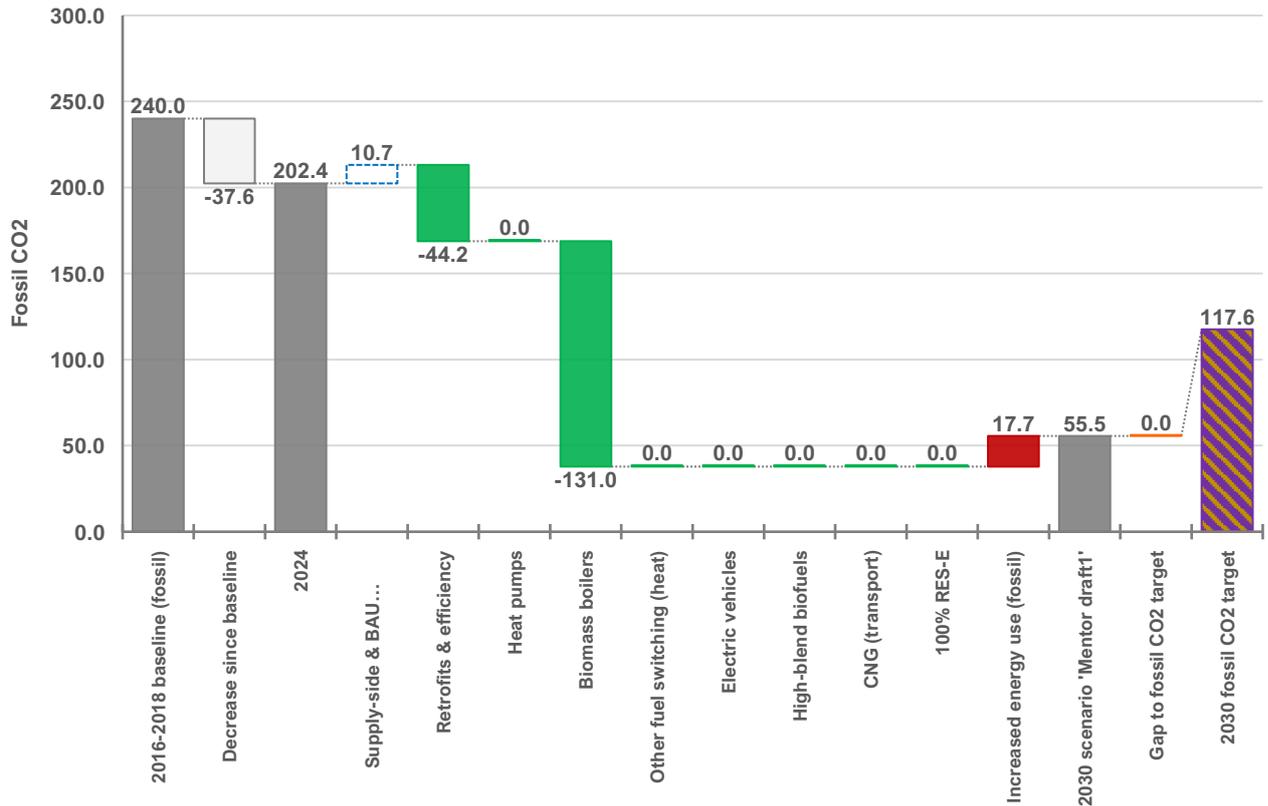
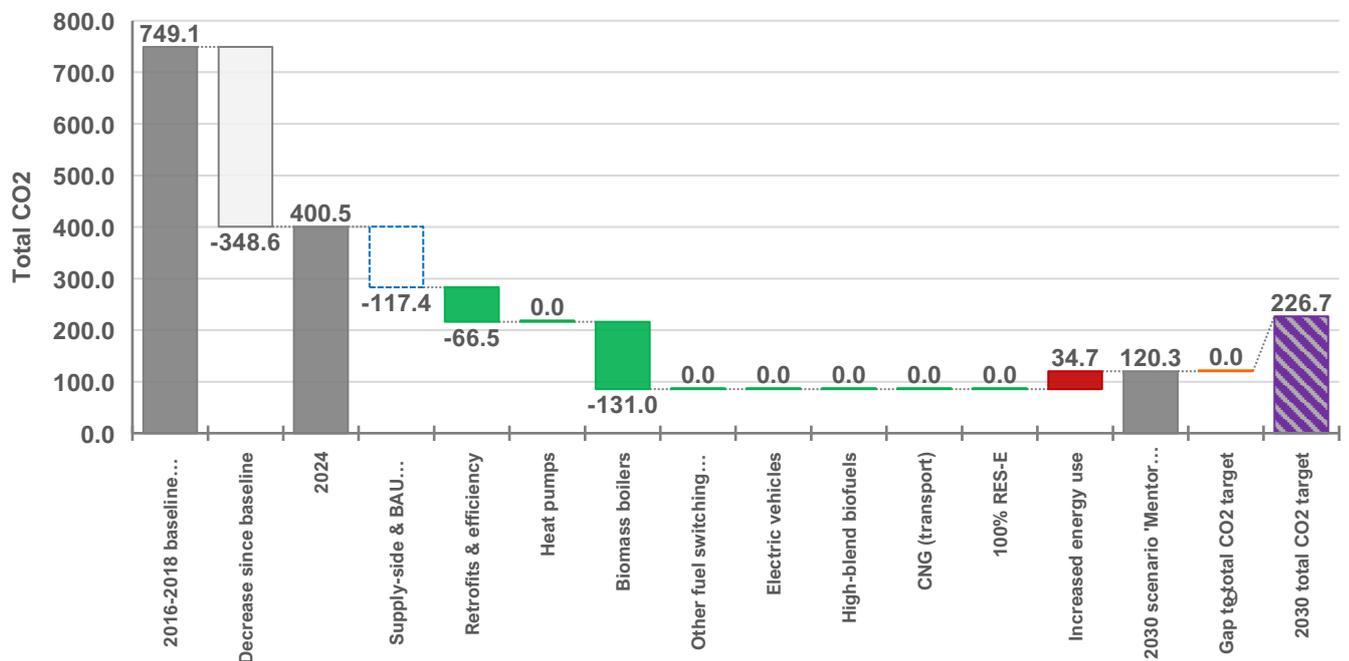


Chart 3 2030 Total CO2 target | modelled scenario



The scenario analysis shows that to meet our emissions targets the Department will need to further adapt behaviour, improve our processes, and have more efficient usage of energy which can be best achieved by adapting and consolidating our accommodation footprint. The Department does not own any property and we are therefore dependent on working with the OPW in relation to certain facilities maintenance and significant climate action retrofit initiatives. Our Kildare Street Headquarters is a heritage building and cannot be readily adapted for energy efficiency or targeted as is the case with modern office accommodation and utilities. The expiry of the lease for Earlsfort Terrace in February 2026 will require the relocation of DETE staff from that building into Kildare Street and one floor of Lansdowne House. The Department will be giving up 4,152 m² by vacating from Earlsfort Terrace but then adding 860 m² by occupying a floor in Lansdowne House plus the office space occupied by our new colleagues from Tourism Division based in Killarney of 235 m².

The decampment of staff from Earlsfort Terrace will help us make progress towards our emissions targets but some of the emissions reduction arising from this move will be offset by the addition of accommodation in Lansdowne House and Killarney. Tourism functions vested in the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media were transferred to the Department effective from 1 June 2025 with the majority of staff working in this function located in Killarney. The Department's Tourism Units occupy 15% of Government Buildings, Killarney and associated GHG emissions for 2024 were 76 tonnes (11.4 tonnes for Tourism Units). These emission levels are relatively low because the heating for the Killarney building was generated using Biomass boilers up to the end of 2024. The Department understands that for 2025 onwards, due to technical issues it has been necessary to transfer the heating system to fossil fuel boilers and there will be a subsequent increase in GHG emissions because of this. This will be reflected in the Department's emissions data for 2025.

Based on our gap to target analysis the Department is unlikely to achieve 2030 GHG emission reduction targets without a significant reduction in thermal emissions. There are limitations on the Department in this regard with any such conversion dependent on extensive structural changes to the heating supply services to the buildings occupied by Department staff. This would require the conversion of the Government Building complex heating boilers to biomass incineration, which is not a decision that the Department has control over. The control and responsibility for the implementation of such changes would depend on the Office of Public Works (OPW) being in a position to conduct appropriate works on the various buildings occupied by the Department.

The Department continues to explore options with SEAI to develop a pathway based on modelled energy reduction scenarios. The key elements in achieving this pathway and the projects required to reduce our gap to target will be further progressed by the Department in consultation with our SEAI and OPW partners in 2026.

5. Our People

The Climate Action Mandate requires that leadership and governance structures for climate action are set up, and that staff are engaged with climate action and have appropriate training. In relation to the commitments set out in the Mandate, the current position is set out below.

Establish and resource Green Teams, reporting to senior management, to become integrated drivers of sustainability in every public sector body.

The Department has a long-established Green Team which has carried out many initiatives based on four strategic pillars of Energy; Waste Management; Water Conservation and Biodiversity/Plant Life. The Department's Green Team is serviced through the Department's Management and Business Support Unit, and resourced by an AP, HEO and CO and draws its membership from all grades and locations of the core Department and the Offices under the aegis of the Department. The Facilities Management Unit, a part of Management and Business Support Unit, carries out the day-to-day operational functions in relation to the monitoring and facilitation of energy-related activities with the Department's core buildings. The Facilities Management Unit also provides administrative support to the DETE Green Team by organising regular meetings; events for Climate and Sustainability week/month; lunch and learns, and; supports the delivery of other ad-hoc climate action or biodiversity related learning opportunities to Departmental staff.

During Climate Action and Sustainability month in 2024, a range of webinars and workshops were provided for staff on a variety of climate action related subjects, including sustainable travel; energy efficiency; waste management; climate change; green team initiatives; plant management; circular economy, and; the Department's Climate Action Plan. Further information webinar and workshops are delivered to Departmental staff at various other times throughout the year. During new entrant induction events, new employees are provided with information on the activities of the DETE Green Team and invited to join.

Nominate a member of the Management Board as the Climate and Sustainability Champion with responsibility for implementing and reporting on the Mandate.

The Assistant Secretary with responsibility for Corporate Services, Mr. Harry Lester is the Department's Climate and Sustainability Champion. The Climate Action Roadmap is prepared by the Climate and Sustainability Champion and considered and approved by the Department's Management Board every year prior to publication.

Incorporate appropriate climate action and sustainability training (technical and behavioural, including green procurement training) into learning and development strategies for staff.

Our Learning and Career Development Unit includes climate action and sustainability-related subjects in the learning opportunities it provides. The range of learning opportunities provided have included Senior Leadership Climate Action Training; Lunch & Learns on Sustainable Development Goals; Climate Change: Law and Policy, and; Climate Leadership Development along with appropriate climate action and sustainability training into learning strategies for staff.

The Department's Corporate Procurement Plan sets out how the Department and its Offices are committed to best practice in all their procurement activities. It plays a key role in promoting good corporate governance and ensuring that public funds are in line with national and EU standards. The Plan incorporates information on Green Public Procurement (GPP) to advise staff on the requirement to ensure appropriate consideration is given to GPP in all procurement exercises. The Procurement Coordination Unit also promotes the use of GPP Use and Criteria Search within the Department through the intranet information pages. In cooperation with the Learning and Career Development Unit, information and training opportunities are available to DETE staff. In DETE, where practicable, Green Public Procurement and Social considerations are incorporated into the tendering process.

Organise staff workshops (at least annually) to engage on climate issues, including a focus on decreasing the organisation's carbon footprint.

As part of Climate Action and Sustainability month in 2024, webinars and workshops were provided with climate action related subjects, including sustainable travel; energy efficiency; waste management; climate change; plant management; circular economy, and; the Climate Action Plan.

Ensure all senior management (P.O. level or equivalent and above) and members of State Boards complete a climate action leadership training course.

The Department has delivered a programme of Climate Action Leadership training aimed at all Senior Managers (PO and Above). As at the end of 2024, 67% of Senior Managers completed the training programme provided. The Department is determined to achieve full compliance with this requirement. Training of State Board members is the responsibility of the relevant agencies. The Department has Oversight and Performance Delivery Agreements with our agencies under its aegis. The agencies undertake to deliver on Climate Action and decarbonisation commitments consistent with the Climate Action and Low Carbon Development (Amendment) Act 2021. The agencies also undertake to deliver a Climate Action Roadmap in accordance with requirements of the Public Sector Climate Action Mandate.

6. Our way of working

Report on the following in the Annual Report of the public sector body: GHG emissions; Implementation of the mandate; Sustainability activities; Compliance with Circular 1/2020: Procedures for offsetting the emissions associated with official air travel.

The Department's Annual Report published in August 2025 sets out that the Department's Climate Action Roadmap 2024 was published in July 2024 and sets out how the Department is reducing emissions and our commitment to meeting our decarbonisation and sustainability targets and will be reviewed annually in line with the Mandate. As of 2023 the Department's overall emissions have fallen from approximately 749 tCO₂ in the baseline year to 369 tCO₂ in 2023, representing a 49% total decrease. To meet our 2030 emissions target, based on 2023 levels the Department will need to reduce total emissions by a further 39%. In accordance with the Public Sector Mandate, the Department rolled out Climate Action training to senior managers (PO and above) in 2024. The Department adheres to DPER procedures for offsetting the emissions associated with official Air Travel. The Department's liability in 2023 was €8,146.21. The liability is calculated based on the prevailing rate of carbon tax and all liability must be paid to the Government's Climate Action Fund

Using SEAI's Public Sector M&R System, public bodies are to report annually on implementation of the individual mandate requirements using a "comply and explain" approach.

The Department fulfils its energy reporting responsibilities by ensuring all elements of the SEAI M&R System are completed. This has been acknowledged by the SEAI in its reporting mechanism.

Achieve formal environmental certification for large public sector bodies, such as ISO 50001 (Energy Management Standard) or ISO 14001 (Environmental Management System), with a view to going beyond ISO 14001 to adopting Eco Management and Audit Scheme (EMAS). Specifically: All public sector bodies with energy spend greater than €2 million per annum to achieve ISO 50001 certification by end-2024;

The Department does not have an annual energy spend greater than €2 million and therefore is not obliged to achieve ISO 50001 at this time.

All remaining public bodies implement energy management programmes per SEAI's energy management guidance and report to SEAI annually on its M&R system.

The Department implements energy management programmes per SEAI's energy management guidance (S.I. 426 of 2014) and reports to SEAI annually on its M&R system.

Implement Green Public Procurement in accordance with the Green Public Procurement Implementation Mandate set out in Buying Greener: Green Public Procurement Strategy and Action Plan 2024-2027, using the EPA Green Public Procurement Guidance and

criteria/Office of Government Procurement's online Green Public Procurement Criteria Search tool as resources. Adhere to the new circular, which will replace Circular 20/2019, to be published by the Department of Public Expenditure, NDP Delivery and Reform regarding new Green Public Procurement.

Circular 20/2019 now replaced by Circular 17/2025 required that the Annual Reports of each Department must report on its green public procurement (GPP). Appendix 2 includes eleven priority sectors listed in the [Environmental Protection Agency's Green Procurement Guidance for the Public Sector Third Edition 2024](#) and shows the total value of contracts (over €50,000) issued by this Department in 2024 by priority sector, which have incorporated Green Public Procurement. The Department reports on this information in our annual report and is committed to ensuring that where practicable, Green Public Procurement and Social Considerations are incorporated into the tendering process for public contracts. In 2024, across the priority sectors, the Department and its Offices have procurements to the value of just over €1.4m which have incorporated Green Public Procurement.

Energy & environmental management systems

The Minister for Enterprise, Tourism and Employment has responsibility under the Climate Action and Low Carbon Development (Amendment) Act 2021 to reduce Industry on-site emissions (manufacturing, including cement and alumina) by 20% by 2025 and 35% by 2030, while emissions from the heating of non-residential buildings (on-site built environment emissions) must be reduced by 20% by 2025 and 45% by 2030. Emissions from manufacturing industry in Ireland account for roughly 10% of national Greenhouse Gas (GHG) emissions.

The Department is working on a range of industry abatement actions under the Plan, including through the Heat and Built Environment Taskforce. In 2024 the Department worked to ensure all businesses in Ireland are aware of, activated by and engaged in the green transition and the broader sustainability agenda. This agenda is a crucial component towards ensuring Ireland's economy remains competitive, resilience and sustainable into the future and in particular in the progression towards the Government's stated target of net zero by 2050.

The Green Transition Fund is part of Ireland's National Recovery and Resilience Plan (NRRP). The total budget of €55 million for the fund is split into two streams, the Enterprise Emissions Reduction Investment Fund (€30 million) and the Climate Planning Fund for Business (€25 million) which will both run from 2022 through to 2026. The Fund contains a range of supports to help businesses make the green transition including vouchers, capital support and grants to explore the development of new or improved products, services or processes in the areas of sustainability and decarbonisation. In 2023, €7.9 million in funding was approved under the

Green Transition Fund across 206 projects, bringing the total approved spend to €9.7 million across 293 projects since the fund's launch in June 2022. Approximately €2.1 million was approved under the Climate Planning Fund for Business (CPF) across 246 projects, and approximately €7.6 million approved under the Enterprise Emissions Reduction Investment Fund (EERIF) across 47 projects.

The LEO Energy Efficiency Grant (EEG) supports capital investment by businesses to reduce carbon emissions based on energy efficiency projects. The scheme supports small businesses to reduce their carbon emissions and overall energy costs by accelerating the adoption of low carbon technologies or processes identified through a Green for Business, Green Start or SEAI Energy Audit. The scheme was designed to fund practical measures to help businesses reduce their long-term energy costs including upgrading to LED lighting, replacing heat pumps, and upgrading refrigeration units, ovens and dishwashers. In 2024, the maximum amount of funding available under the EEG was increased and small businesses can now claim 75% of project costs, up to a maximum of €10,000. The EEG is open to all small businesses with up to 50 employees across all sectors who have completed a Green for Business, Green Start or SEAI Energy Audit. In 2024, there were 289 clients approved for the EEG to the value of €2,285,695.

The ClimateToolkit4Business is a free resource for SMEs to estimate and understand their carbon footprint across their operations and get a tailored climate action plan with recommendations on the most impactful steps that they can take to reduce their environmental impacts. The toolkit was jointly developed by the Department of Enterprise, Tourism and Employment in collaboration with the Department of Climate, Energy and Environment and was launched in December 2021. Over 17,500 tailored climate action plans have been generated to help businesses on their zero-carbon journey.

Construction

The Department is not involved in any direct construction or demolition projects and therefore is not in a position to introduce any measures to comply with the Mandate's requirement related to construction.

The Department's Construction and Enterprise Innovation Policy Unit leads and co-ordinates on DETE's actions in the Government's Housing for All strategy, including through engagement with the Department's Agencies. These actions focus on promoting innovation and technology adoption to help drive increased levels of productivity in the domestic residential construction sector. The CEIPU is currently leading the Department's engagement in relation to the development of a new Housing Plan. The Unit works with partners across Government on housing policy through the implementation mechanisms under Housing for All including the Industry Capability Group. CEIPU also leads the Modern Methods of Construction (MMC)

Leadership and Integration Group and works closely with Enterprise Ireland on the roll out of business development and enterprise innovation programmes to support construction industry transformation and MMC. The Department is also represented on the Construction Sector Group which is focused on NDP implementation.

Organic Food

The Department requests high levels of organically sourced food in the ingredients for meals a requirement for service providers for any catering or hospitality contracts entered into. These requirements have been extended to include all Department organised events either within the Department's premises or when using external locations.

Food Waste

The Department's Waste Management processes have been reorganised to ensure the clear separation of food waste from general and recycled waste products. The separation of organic/biodegradable waste is a requirement of the Catering and Hospitality service provider and this has led to a higher volume of this type of waste being collected by the waste management service *provider*.

ICT Equipment

The Department follows the advice of the Environment Protection Agency during the procurement of ICT equipment. This typically involves including the recommended Green Public Procurement Criteria in Request for Tender documents relating to the procurement of desktop and portable computers, computer displays, smartphones and server/network hardware. Where possible, the Department will use central procurement arrangements offered by the Office of Government Procurement. Once ICT equipment has reached its end of life, the Department contracts a certified ICT asset disposal company to securely dispose of the equipment. Where possible, the equipment is refurbished and remarketed. Alternatively, if equipment cannot be remarketed, it is broken down into materials and sustainably recycled.

Paper

The Department and its offices use eDocs Management System which facilitates the classification of electronic information as a record. The Department has expanded cloud-based services through the OGCIO to include ePQs; eDocs; eRisk; eFOI; eSubmissions and eCorrespondence. To discourage unnecessary paper and energy-use, the Department has reduced the number of personal printers, introduced eco-friendly photocopier printers and made time adjustments to ICT power down of systems. The introduction of recycled paper as the

default paper for all printing operations has had no impact on service delivery, is better for the environment and realised a financial benefit to the Department given recycled paper is 10% less expensive than non-recycled paper. During 2024 over 80% of the paper supplied to the Department for printing and photocopying services was made up of recycled paper. The remaining volume procured, under 20%, was made up of paper for specific purposes.

Water

The Department has introduced mains-linked water drinking and refilling stations throughout its buildings and this provides all staff with accessibility to fresh drinking water. The Department will investigate ways of monitoring the usage of the water drinking and refilling stations, with the assistance of OPW and Uisce Eireann, by our mains water usage volumes compared to the quantities of bottled water previously made available.

Single Use

The Department is working with our hospitality service provider to ensure all products are either reusable or bio-degradable to avoid the use of single-use items. The Department avoids the use of single use items as much as is possible. The Kildare Street canteen incentivizes the use of keep cups by discounting the price of beverages to staff when they bring their own cup. All hospitality requests requiring tea and coffee are serviced using reusable/washable crockery and cutlery.

Other Materials

The Department has introduced specific recycling points throughout its buildings and provides staff with clearly defined portals for the separation of recyclable products as well as the provision of food and bio-degradable waste. Staff are encouraged to separate any waste generated within their work areas and dispose of it in the appropriate collection point. The waste management service provider delivers separate collection services for general waste, clean recyclables, and bio-degradable materials. The service provider has provided clearly distinguishable bins to identify what waste material should be disposed of in which bin and which bin will be collected on which visit.

The Department's Green Team has formed a partnership with Dublin Simon to collect items eligible for the Government's Re-Turn recycle deposit return scheme. The items are collected at collection points located throughout the Department's buildings. Dublin Simon claims a refundable deposit to assist clients in the Dublin area. ICT equipment is recycled and reused where possible and where appropriate recycled. The Department has included a recycling clause into its furniture removal contract to ensure, where possible, all end-of-life furniture is sent for appropriate recycling/upcycling. The Department's Green Team ran a promotion on the recycling of batteries during 20223/2024 and yielded a quantity amounting to over 100kgs being sent to WEEE Ireland for recycling.

7. Our buildings and vehicles

Promote the use of bicycles and shared mobility options

During 2024 the Department continued to support staff members to avail of cycling as a commuter alternative. The provision of the interior Bike Room in Kildare Street along with bike sheds in other locations has provided staff with a safe and secure location for bicycle storage. National Bike week was marked by a number of internal competitions in line with Transport for Ireland initiatives.

In October 2024, it was confirmed that the Department has been awarded a Silver Award Smarter Travel Award by Transport for Ireland. The award recognises and celebrates that the Department as an organisation supports active and sustainable travel on the commute to and from work as well as beyond for its workforce and visitors. This support results in a reduction in single-person car usage.

The Silver Award demonstrates that the Department has a broad range of measures in place that support sustainable commuting and are committed to further smarter travel actions.

Phase out parking

Over the last decade, the Department has consistently reduced the number of car parking spaces available to staff by not reinstating car parking space numbers when vacating buildings e.g. Davitt House. Other methods used to reduce the availability of parking spaces include the non-renewal of lease agreements for off-site parking arrangements for staff members in third-party locations e.g. White Friar Street.

The Department's accommodation needs, including attendant car parking, which is spread over several locations in Dublin as well as regionally, is provided by the OPW in buildings which are either State owned or leased by the OPW on our behalf. All leasehold arrangements are, accordingly, arranged by the OPW and not the Department.

Display an up-to-date Display Energy Certificate

The statutory requirement to display an up-to-date Display Energy Certificate is limited to buildings which are open to the public. In the case of the Department and its Offices the only premises that fall within that category are Lansdowne House, hosting the Workplaces Relations Commission and the Labour Court respectively. The Department can confirm that Lansdowne House is fully compliant with its statutory responsibilities in respect to the Display an up-to-date Display Energy Certificate. Although not open to the public, the Department displays Display Energy Certificates in the reception area of its buildings.

Installation of fossil fuel boilers

The procurement, maintenance and upkeep of premises occupied by the Department and its Offices is the responsibility of the OPW and policy regarding the limitation of the installation of fossil fuel boilers in any of these premises is the responsibility of the OPW and beyond the remit and responsibility of the Department.

Procurement of energy-related products, heating equipment, indoor and outdoor lighting

Where the Department is involved in the procurement of any energy-related products it follows all relevant green procurement protocols in order to ensure that any products procured have a limited impact on the Department's energy usage. The OPW is responsible for the installation and maintenance of indoor and outdoor lighting on any premises occupied by the Department and has carried out an extensive transformation programme to introduce energy efficient lighting both indoors and outdoors where required.

Procurement of cleaning contracts

All cleaning products obtained by the Department are obtained using the Office of Government Procurement (OGP) Framework Agreements. All suppliers on this framework are subject to OGP procurement rules and therefore are compliant with Green Public Procurement protocols.

Existing Buildings

In 2024 the Department had offices in the following buildings:

- 23-28 Kildare Street, Dublin 2. D02 TD30
- 59 Dawson Street, Dublin 2. D02 FA36
- Block C, Earlsfort Centre, Lower Hatch Street, Dublin 2. D02 PW01

Procure or lease only zero emission vehicles

The Department does not own any vehicles and does not plan on procuring or leasing any vehicles in the future.

Installation of charging infrastructure

There are two electric vehicle charging points situated in the car park of 23 Kildare Street, which was installed in August 2020. The EV system consists of a dual charger in the car park and provides charging facilities for two hybrid or full electric vehicles to charge simultaneously.

Appendix 1 Department of Enterprise, Trade and Employment Accommodation Footprint 2024

The Department and its Offices are in the following buildings, typically sharing locations with other public and private sector tenants:

Department/Office	Location	Other tenants	Indicative DETE Staff Numbers per location
Department	23 Kildare Street, Dublin 2	D/TCAGSM	c. 344
Department	Block C, Earlsfort Centre, Dublin 2	Private sector	c. 219
Department	59 Dawson Street, Dublin 2	n/a	c. 28
Workplace Relations Commission Labour Court	Lansdowne House, Lansdowne Road, Dublin 4	Nil	c.132 combined
Companies Registration Office	Bloom House, Gloucester Street, Dublin 1	Various (public & private)	c. 82
Companies Registration Office Workplace Relations Commission	O'Brien Road, Carlow	Nil	c.114 combined
Intellectual Property Office of Ireland	Government Buildings, Lower Hebron Road, Kilkenny	Various public sector bodies	c. 55
Workplace Relations Commission (small regional offices with 11-12 staff per location)	(i) Elysian Building, Eglington Street, Cork (ii) Marino House, Finisklin Business Park, Sligo (iii) Clare Technology Park, Gort Road, Ennis, Co Clare	Various public and private sector tenants	C. 31 in total

Appendix 2 Green Public Procurement 2024

	<i>Total number of contracts signed over €50,000 by priority sector</i>	<i>Total value of contracts signed over €50,000 by priority sector. All values should be VAT exclusive.</i>	<i>Total number of contracts signed over €50,000 by priority sector <u>which have incorporated GPP</u></i>	<i>Total value of contracts signed over €50,000 by priority sector <u>which have incorporated GPP</u>. All values should be VAT exclusive.</i>
Heating Equipment; Office Building Design, Construction & Management; Indoor & Outdoor Lighting; Textiles Products & Services; Transport	Nil	Nil	Nil	Nil
Food & Catering Services	1	€88,000	Nil	Nil
Energy-related Products	1	€120,000	1	€120,000
Paper Products and Printing Services	1	€600,000	1	€600,000
ICT Products	1	€70,555	1	€70,555
ICT Services	1	€120,000	1	€120,000
Indoor Cleaning Services	1	€442,172	1	€442,172
Totals	6	€1,440,727	5	€1,352,727

Other Sectors				
Professional Services	1	€118,000	Nil	Nil
Media	1	€50,000	Nil	Nil
Research	2	€90,732	1	€51,968
Totals	10	€1,699,459	6	€1,404,695