

Draft Minutes of Meeting

Advisory Group on Small Business

14th February 2017, Kildare Street, Dublin 2

Attendance

Minister Pat Breen (Chair)
Nina Brennan, DJEI
Eoghan Richardson, DJEI
Garry Purcell, DJEI (Secretary)

Joe Kelly, National Association of Community Enterprise Centres
Karen Hennessy, Design and Crafts Council of Ireland
Patricia Callan, SFA
Martin Stapleton, IFA
John Dillane, Top Part Motor Factors
Ian Talbot, Chambers Ireland
Lorraine Higgins, Retail Excellence Ireland
Tim Fenn, Irish Hotels Federation
Ciarán Casey, Office of the Dublin Commissioner for Start-ups
Neill McDonnell, ISME
Gail McEvoy, CPA Ireland

Apologies: Mark Chrystal of the Local Enterprise Offices and Marie Bradley of the Irish Tax Institute.

Opening:

The minutes of the December meeting were approved.

Agenda Item One:

Sinead Sweeney and her colleagues Ruth Kenny and Michelle Carroll of Revenue Commissioners gave a presentation to members on the PAYE Modernisation Initiative. This was followed by a short Q and A session.

Agenda Item Two:

Mary Twomey of DJEI's Strategic Policy Division provided an update on the recently published Action Plan for Jobs 2017. This was also followed by a short Q and A session.

Agenda Item Three:

Budgetary Process: Minister Breen informed members that it is time to start thinking about any input AGSB may have into this year's Budget. The deadline to feed into the Departments submission is expected to be around late April.

It was agreed that members would send proposed items for AGSB consideration to the Secretariat in advance. These can be discussed and a limited number of suggestions agreed on at the next meeting.

A draft template for budget proposals had been distributed in advance. Some minor amendments were suggested by members. Members will be requested to use the format laid out if submitting any proposals for AGSB deliberation regarding Octobers Budget.

AOB and Next Meeting

Next meeting to be in late March or April.

The main topic for that meeting will be the budgetary process.

Follow up actions:

Secretariat to send members on the agreed template for submitting any budget proposals.

AGSB Secretariat

10 April 2017